

### 6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff: Specimen filled forms of

<b>Sr. No.</b>	<b>Staff</b>	<b>Page No.</b>
1.	Teaching	02-25
2.	Non-teaching	26-32



DTE Code : **EN6315**

VAC Accredited

AICTE ID : 1-8019451  
AISHE Code : C-11165

GROUP OF INSTITUTIONS, PANHALA

Sirvan Road, Panhal, Dist. Solapur, Panhal - 431 001, Maharashtra  
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Approved By AICTE, New Delhi Recognized by Govt. of Maharashtra, DTE, DOA  
Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad  
Affiliated to Sirvan University, Kolhapur, MSBTE, Mumbai.

## Teaching Faculty Self-Appraisal Form

- a) Name (Surname first) : **Dr./Smt./Sgt. Ms. Khan Nilofer G.**  
 b) Designation : **Asst. professor**  
 c) Department : **BSH.**  
 d) Date of Appointment : **24<sup>th</sup> sept. 2010**  
 e) Total Teaching Experience : **UG: 16 yrs**

Table I

A. Highest degree & Score: -

**M.Sc. M.Ed. M.Phil. 20**

(For only Masters: 20 points, for completed PhD: 50 points)

## **TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**B.1 Teaching and Other Contribution to Academic (Max. 40 points)**

(As per the opinion and recommendation of Head of the Department & the proofs available with the department)

	Item	Score (5/3/1)	Score Obtained	Score by Head
i.	Availability to students during working hours	5	5	5
ii.	Punctuality to classes	5	5	5
iii.	Regularity in taking classes as per timetable	5	5	5
iv.	Maintenance of student's attendance register and course file	5	5	5
v.	Availability for examination work including invigilation / valuation	5	5	5
vi.	Participation in curriculum syllabus development	5	5	5
vii.	Preparation of course hand outs	5	5	5
viii.	Content delivery and nature of communication	5	5	5

**B.2.1 Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment. (Max. 05 points)**

Sr.no	Duty Assigned	Max Score	Score Obtained	Score by Head
1	Question paper setting for DBATU / other University (01 score for each paper)	02	0	0
2	Invigilation duties (01 if done)	01	1	1
3	Number of Answer sheets evaluated (score = 02 > 100 01 < 0-99)	02	2	2

**B.2.2 Actual hours spent per academic year (Max. 15 points)**

Sr. No.	Subject contents / Courses, Mentoring details	Actual Hours	Hours per semester mentioned with syllabus	Score by Head
SEMESTER 1 (JULY-DEC) YEAR				
1	Engineering maths I	45	35	
2	Engineering maths III	45	35	
SEMESTER 2 (JAN-MAY) YEAR				
1	Engineering maths - II	45	35	
2	Probability & statistics	45	35	
Total hours for academic year		45	35	
Actual Score = Total hours for academic year / 10				
			[15]	15

**B.3 Student Feedback on teacher performance (Max. 100 points)**

(% of Students Feedback  $\geq 90$  : 100 points, 85 to  $< 90$ : 90 points, 80 to  $< 85$  : 80 points, 70 to  $< 80$ : 70 points, 60 to 70 : 50 points and  $< 60$ : No points.)

Program/Dept Semester	Course	Feedback	Average Feedback	Score obtained	Score as per Head
B.Tech. F.Y. (sem-I)	F.Y.	82%	} 85%	90%	80
S.Y. (sem-I)	S.Y.	82%			
B.Tech. f.y. (sem-II)	(CSE) f.y.	(322/4) 82%			

**B.4 Result Analysis (Max. 100 Points)**

(% of Students passing  $\geq 90$  : 100 points, 80 to  $< 90$ : 90 points, 70 to  $< 80$  : 80 points, 60 to  $< 70$ : 50 points and  $< 60$ : No points.)

Program/Dept Semester	Course	Result	Average Result	Score obtained	Score as per Head
F.Y. (Eng-maths-I)	B.Tech	97.33%	} 77%	80%	80
S.Y. (Eng-maths-III)	B.Tech	55.00%			

**B.5 Online Certification Courses (NPTEL etc.) (Max. 30 points)**

(Necessary proofs to be enclosed)

(Toppers / Elite + Gold: 30 points, Elite: 20 points, Successfully completed : 15)

Course Title	Duration	Awarding Institution	Grade	Score Obtained	Score by Head
NPTL	4 months	IIT Kharagpur	Elite 72%	20	20

**B.6 Leave details, No of working days : (Max. 10 points)**

Sr. No	Type of leave	#Allocated	# Availed		Score	Score by Head
			During academics	Off academics		
	CL	12	08	03	} 7	07
	ML	-				
	CO	4	-	4		
	Total	16				

**Grading Rules: -**

- If availed during academics between 100-60% - 0 marks
- If availed during academics between 60-40% - 5 marks
- If availed during academics between 40-20% - 7 marks
- If availed during academics less than 20% - 10 marks

**ADMINISTRATIVE AND EXTRACURRICULAR ACTIVITIES (Max 150)**

Category of Administrative Work	Max.	Administrative Work	Score obtained	Score by Head
C.1 Administrative Assignment (Dean, IQAC Co-coordinator, CoE, HOD, etc.)	20	Cultural Head	20	00
C.2 Central Committee Member/ Co-ordinator/ incharge (NAAC, NBA, ISO, NPTEL, R&D, exam Cell, Alumni, Faculty Club, Bus Incharge, Discipline, Sports, OSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	15	DAB member Anti ragging member women empowerment cell member	15	15
C.3 Departmental Committee Member/ Co-coordinator / Incharge (BOS, PAC, DAC, CRC, CCC, MCC, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab Incharge, Projects, Industrial visits, NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Discipline, Sports, NSS, NCP, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	10	class (Div. C) coordinator mentor (C1) green club (member)	10	10
C.4 Development activities Pursuing any higher studies? If yes probable date of completion	If yes 25	-	-	-
C.5 Name of the industry you tried to tie up institution with (Max 20 Points)	If yes 02 per industry	NA		00
a) If not, what are your plans for tie up & probable date b) Please mention your number of prospective Industries you can tie up for Industry Institute Interaction cell	a) b)	plan to make industrial tie ups.		
C.6 Mention your contribution Co-curricular and				

	<b>Extracurricular Activities for the past 3 years</b>					
	a) For department	02 per contribution Max - 20	a) cultural activities per dep.			
	b) For institute		b) 3 central (all students) (proofs attached)			
	List out the probable contribution that can be made by you in next year		a) fresher day for f.y.			
	a) For department		b) Annual social gathering with different cultural programs			
	b) For institute					
C.7	Mention the number of admissions you have contributed for BTech course. (02 per admitted student)	Max 30	Admissions	Departmental level	Institute level	
			First year Admissions	3		
			DSE Admissions	1		
C.8	FDPs/ STTPs/Workshops Attended last year (in weeks) (02 mark per week)	Max 10	4 FDP } 5.5 + 2 NPTEL			

## Appendix II

Table 2

### Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc..)

Faculty Type : - (Choose any one mentioned below) - (Max points 300)

Sr. No.	Academic/Research Activity	Faculty of Sciences / Engineering (08 per paper)	Faculty of Languages/ Humanities / Library / Physical Education (10 per paper)	Marks obtained
1.	Research Papers in Peer-Reviewed or UGC listed Journals (Max 60 points)			
2.	Publications (other than Research papers)			
	<b>(a) Books authored &amp; published by</b>			
	International publishers (12 marks)			
	National Publishers (08 marks)			
	Chapter in Edited Book (05 marks)			
	Editor - International Publisher (12 marks)			
	Editor - National Publisher (08 marks)			
	<b>(b) Translation / review works in Indian and Foreign Languages by qualified faculties</b>			
	Chapter or Research paper (05 marks)			
	Book (10 marks)			
3.	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>			
	(a) Development of Innovative pedagogy (05)	Youtub channel - 5 (proof attached)		05
	(b) Design of new curricula and courses (02 per curricula/ course)			
	<b>(c) MOOCs</b>			
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)			
	MOOCs (developed in 4 quadrant) per module/lecture (05 marks)			
	Content writer/subject matter expert for each			

	module of MOOCs (at least one quadrant – 02 marks)			
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) (08 marks)			
	<b>(d) E-Content</b>			
	Development of e-Content in 4 quadrants for a complete course e-book (10 marks)	Video lectures prepared for m <sub>1</sub> , m <sub>2</sub> , m <sub>3</sub> , P&S subject (proof attached)		
	e-Content (developed in 4 quadrants) per module (05 marks)			<u>20</u>
	Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant) (02 marks)	11 modules with 98 video lectures on channel.	uploaded	<u>20</u>
	Editor of e-content for complete course/ paper /e-book (10 marks)			
4	<b>(a) Research guidance last 03 years</b>			
	Ph.D. (10 per degree awarded 05 per thesis submitted)			
	<b>(b) Research Projects Completed</b>			
	More than 10 lakhs (10 marks)			
	Less than 10 lakhs (05 marks)			
	<b>(c) Research Projects Ongoing :</b>			
	More than 10 lakhs (05 marks)			
	Less than 10 lakhs (02 marks)			
	<b>(d) Consultancy (05 marks)</b>			
5	<b>Patents</b>			
	International (10 marks)			
	National (05 marks)			
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and published as full paper in Conference Proceedings will be counted only once)			
	International (within country) 05 marks			
	National - 03 marks			
	State/University - 02 marks			

### The Research score for research papers would be augmented as follows:

Peer-Reviewed/ Scopus indexed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i)	Paper in refereed journals without impact factor	-	05 Points
ii)	Paper with impact factor less than 1	-	10 Points
iii)	Paper with impact factor between 1 and 2	-	15 Points
iv)	Paper with impact factor between 2 and 5	-	20 Points
v)	Paper with impact factor between 5 and 10	-	25 Points
vi)	Paper with impact factor >10	-	30 Points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

# SUMMARY OF SELF-APPRAISAL SCORE (A. Y. 2024-25)

## Table I

Category		Max Score	Score obtained	Score by Head
<b>Part-A</b>	<b>Educational qualifications and Experience Details</b>			
	Educational Qualifications	50	20	20
<b>Total Score (Part - A)</b>		<b>50</b>	<b>20</b>	<b>20</b>
<b>Part-B</b>	<b>Teaching Learning and Evaluation Related Activities</b>			
	B.1 Teaching and other Contribution to Academia	40	40	40
	B.2 Exam duties & innovation in teaching	20	18	18
	B.3 Student Feedback on Teacher Performance	100	90	90
	B.4 Result Analysis	100	80	80
	B.5 Online Certification Courses (NPTEL etc.)	30	20	20
	B.6 Leave details, Number of working days	10	7	7
<b>Total Score (Part -B)</b>		<b>300</b>	<b>255</b>	<b>245</b>
<b>Part-C</b>	<b>Administrative and Extracurricular Activities</b>			
	C.1 Administrative Assignment	20	20	00
	C.2 Central Committee Assignment	15	15	15
	C.3 Departmental Assignment	10	10	10
	C.4 Development activities	25	0	00
	C.5 Industry Institution Initiative	20	0	00
	C.6 Co curricular & extracurricular activities	20	20	20
	C.7 Contribution to Admissions	30	8	08
	C.8 FDPs/Training Activities / STTPs/Workshops Attended	10	10	10
<b>Total Score (Part - C)</b>		<b>150</b>	<b>83</b>	<b>63</b>
<b>Total Score (Part-A + Part - B + Part -C)</b>		<b>500</b>	<b>358</b>	<b>328</b>

## Table II

Category		Max Score	Score obtained	Score by Head
<b>Part 1</b>	<b>Research papers published</b>	60	0	0
<b>Part 2</b>	<b>Publications other than papers</b>	40	0	0
<b>Part 3</b>	<b>Creation of E-content</b>	80	25	25
<b>Part 4</b>	<b>Research Guidance, Project &amp; Consultancy</b>	50	0	0
<b>Part 5</b>	<b>Patents</b>	40	0	0
<b>Part 6</b>	<b>Invited as Expert, Presentation of paper in conference</b>	30	0	0
<b>Total score (part I-6)</b>		<b>300</b>	<b>25</b>	<b>25</b>

Total :- 383 / 358 ✓



Signature of Faculty



Signature of Head



Signature of Principal

Date: 28/07/2025

(\*\* for Table 1

Qualifying Points - Assistant Professor: 250, Associate Professor: 350, Professor: 400

\*\* for Table 2

Qualifying Points - Assistant Professor: 150, Associate Professor: 180, Professor: 225)



## Teaching Faculty Self-Appraisal Form

- a) Name (Surname first) : Dr./Shri./Smt. Khan Nasrin G.  
 b) Designation : Assistant Professor.  
 c) Department : Basic Sciences And Humanities Department.  
 d) Date of Appointment : 23 Sep. 2010  
 e) Total Teaching Experience : UG: 15 years

Table I

A. Highest degree & Score: - Masters = 20 points (M.Sc. B.Ed.)  
(For only Masters: 20 points, for completed PhD: 50 points)

### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

#### B.1 Teaching and Other Contribution to Academic (Max. 40 points)

(As per the opinion and recommendation of Head of the Department & the proofs available with the department)

Item	Score (5/3/1)	Score Obtained	Score by Head
i. Availability to students during working hours	5	5	5
ii. Punctuality to classes	5	5	5
iii. Regularity in taking classes as per timetable	5	5	5
iv. Maintenance of student's attendance register and course file	5	5	5
v. Availability for examination work including invigilation / valuation	5	5	5
vi. Participation in curriculum syllabus development	5	5	5
vii. Preparation of course hand outs	5	5	5
viii. Content delivery and nature of communication	5	5	5

40

**B.2.1 Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment. (Max. 05 points)**

Sr.no	Duty Assigned	Max Score	Score Obtained	Score by Head
1	Question paper setting for DBATU / other University (01 score for each paper)	02		00
2	Invigilation duties (01 if done)	01	01	01
3	Number of Answer sheets evaluated (score = 02 > 100 01 < 0-99)	02	02	02

**B.2.2 Actual hours spent per academic year (Max. 15 points)**

Sr. No.	Subject contents / Courses, Mentoring details	Actual Hours	Hours per semester mentioned with syllabus	Score by Head
SEMESTER 1 (JULY-DEC) YEAR				
	Engg. Maths - I	62	36	
	Engg. Maths - III	50	45	
SEMESTER 2 (JAN-MAY) YEAR				
	Engg. Maths - II	59	36	
	Prob. & Statistics.	44	35	
	Total hours for academic year	215	152	
	Actual Score = Total hours for academic year / 10	22	15	

**B.3 Student Feedback on teacher performance (Max. 100 points)**

(% of Students Feedback  $\geq 90$  : 100 points, 85 to < 90: 90 points, 80 to < 85 : 80 points, 70 to < 80: 70 points, 60 to 70 : 50 points and < 60: No points.)

Program/Dept Semester	Course	Feedback	Average Feedback	Score obtained	Score as per Head
Odd sem	Engg. maths	86	85	90	90
Even sem	Engg. maths	83			

**B.4 Result Analysis (Max. 100 Points)**

(% of Students passing  $\geq 90$  : 100 points, 80 to < 90: 90 points, 70 to < 80 : 80 points, 60 to < 70: 50 points and < 60: No points.)

Program/Dept Semester	Course	Result	Average Result	Score obtained	Score as per Head
Sem-I, III	M-I M-III	95 65	80	90	90
Sem-II, IV	M-II PAS	Not declared			

**B.5 Online Certification Courses (NPTEL etc.) (Max. 30 points)**

(Necessary proofs to be enclosed)

(Toppers / Elite + Gold: 30 points, Elite: 20 points, Successfully completed : 15)

Course Title	Duration	Awarding Institution	Grade	Score Obtained	Score by Head
Transform Calculus	Jan-April 2025	NPTEL	69%	(69%) 20.	20

**B.6 Leave details, No of working days : (Max. 10 points)**

Sr. No	Type of leave	#Allocated	# Availed		Score	Score by Head
			During academics	Off academics		
	CL	12	04	08	07.	07
	ML	—	—	—		
	CO	04	02	00		
	Total	16	06	08		

**Grading Rules: -**

- If availed during academics between 100- 60% - 0 marks
- If availed during academics between 60-40% - 5 marks
- If availed during academics between 40-20% - 7 marks
- If availed during academics less than 20% - 10 marks

**ADMINISTRATIVE AND EXTRACURRICULAR ACTIVITIES (Max 150)**

Category of Administrative Work	Max.	Administrative Work	Score obtained	Score by Head
C.1 <b>Administrative Assignment</b> (Dean, IQAC Co-coordinator, CoE, HOD, etc.)	20	FC member	20	00
C.2 <b>Central Committee Member/ Co-ordinator/ incharge</b> (NAAC, NBA, ISO, NPTEL, R&D, exam Cell, Alumni, Faculty Club, Bus Incharge, Discipline, Sports, OSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	15	Panikrama budget head, canteen head, women's grievance cell member, internal squad	15	15
C.3 <b>Departmental Committee Member/ Co-coordinator / Incharge</b> (BOS, PAC, DAC, CRC, CCC, MCC, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab Incharge. Projects, Industrial visits, NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Discipline, Sports, NSS, NCP, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	10	Academic coordinator, class teacher, mentor, Industrial visits, NAAC, Cr1 head, sports women grievance cell, timetable incharge, Incharge HOD, math quiz coordinator	10	10
C.4 <b>Development activities</b> Pursuing any higher studies? If yes probable date of completion	If yes 25	-	-	00
C.5 <b>Name of the industry you tried to tie up institution with (Max 20 Points)</b>	If yes 02 per industry	NA	NA	00
a) If not, what are your plans for tie up & probable date b) Please mention your number of prospective Industries you can tie up for Industry Institute Interaction cell	a) b)			
C.6 <b>Mention your contribution Co-curricular and</b>				

Extracurricular Activities for the past 3 years				
a) For department	02 per contribution Max - 20	a) Parikrama, Induction programme (20)		
b) For institute		b) Gathering		
List out the probable contribution that can be made by you in next year		b) Parikrama budget head, admissions (03)		
a) For department		a) Research		
b) For institute		b) admissions (more)		
C.7	Mention the number of admissions you have contributed for B.Tech course. (02 per admitted student)	Admissions	Departmental level	Institute level
		Max 30	First year Admissions	03
			DSE Admissions	01
C.8	FDPs/ STTPs/Workshops Attended last year (in weeks) (01 mark per week)	Max 10	NPTEL course (FDP) 12 weeks Vivekanand - FDP (Psychology) EEE - FDP at SGI NAAC - ACT academy workshop. Table 2	

### Appendix II

#### Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Faculty Type : - (Choose any one mentioned below) - (Max points 300)

Sr. No.	Academic/Research Activity	Faculty of Sciences / Engineering (08 per paper)	Faculty of Languages/ Humanities / Library / Physical Education (10 per paper)	Marks obtained
1.	Research Papers in Peer-Reviewed or UGC listed Journals (Max 60 points)			
2.	Publications (other than Research papers)			
	(a) Books authored & published by			
	International publishers (12 marks)			
	National Publishers (08 marks)			
	Chapter in Edited Book (05 marks)			
	Editor - International Publisher (12 marks)			
	Editor - National Publisher (08 marks)			
	(b) Translation / review works in Indian and Foreign Languages by qualified faculties			
	Chapter or Research paper (05 marks)			
	Book (10 marks)			
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
	(a) Development of Innovative pedagogy (05)			
	(b) Design of new curricula and courses (02 per curricula/ course)	05 (YouTube channel)		05
	(c) MOOCs			
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)			
	MOOCs (developed in 4 quadrant) per module/lecture (05 marks)			
	Content writer/subject matter expert for each			

	module of MOOCs (at least one quadrant – 02 marks)			
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) (08 marks)			
	<b>(d) E-Content</b>			
	Development of e-Content in 4 quadrants for a complete course e-book (10 marks)	10 (4 courses)		10
	e-Content (developed in 4 quadrants) per module (05 marks)	08 4 courses		08
	Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant) (02 marks)	08 (4 courses)		
	Editor of e-content for complete course/ paper /e-book (10 marks)	10 (4 courses)		
4	<b>(a) Research guidance last 03 years</b>			
	Ph.D. (10 per degree awarded 05 per thesis submitted)			
	<b>(b) Research Projects Completed</b>			
	More than 10 lakhs (10 marks)			
	Less than 10 lakhs (05 marks)			
	<b>(c) Research Projects Ongoing :</b>			
	More than 10 lakhs (05 marks)			
	Less than 10 lakhs (02 marks)			
	<b>(d) Consultancy (05 marks)</b>			
5	<b>Patents</b>			
	International (10 marks)			
	National (05 marks)			
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and published as full paper in Conference Proceedings will be counted only once)			
	International (within country) 05 marks			
	National - 03 marks			
	State/University - 02 marks			

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed/ Scopus indexed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i)	Paper in refereed journals without impact factor	-	05 Points
ii)	Paper with impact factor less than 1	-	10 Points
iii)	Paper with impact factor between 1 and 2	-	15 Points
iv)	Paper with impact factor between 2 and 5	-	20 Points
v)	Paper with impact factor between 5 and 10	-	25 Points
vi)	Paper with impact factor >10	-	30 Points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**SUMMARY OF SELF-APPRAISAL SCORE (A. Y. 2024-25)**

**Table I**

Category		Max Score	Score obtained	Score by Head
<b>Part-A</b>	<b>Educational qualifications and Experience Details</b>			
	Educational Qualifications	50	20	20
<b>Total Score (Part - A)</b>		<b>50</b>	<b>20</b>	<b>20</b>
<b>Part-B</b>	<b>Teaching Learning and Evaluation Related Activities</b>			
B.1	Teaching and other Contribution to Academia	40	40	40
B.2	Exam duties & innovation in teaching	20	18	18
B.3	Student Feedback on Teacher Performance	100	90	90
B.4	Result Analysis	100	90	90
B.5	Online Certification Courses (NPTEL etc.)	30	20	20
B.6	Leave details, Number of working days	10	07	07
<b>Total Score (Part - B)</b>		<b>300</b>	<b>265</b>	<b>265</b>
<b>Part-C</b>	<b>Administrative and Extracurricular Activities</b>			
C.1	Administrative Assignment	20	20	00
C.2	Central Committee Assignment	15	15	15
C.3	Departmental Assignment	10	10	10
C.4	Development activities	25	-	00
C.5	Industry Institution Initiative	20	-	00
C.6	Co curricular & extracurricular activities	20	20	20
C.7	Contribution to Admissions	30	30	08
C.8	FDPs/Training Activities / STTPs/Workshops Attended	10	10	10
<b>Total Score (Part - C)</b>		<b>150</b>	<b>105</b>	<b>63</b>
<b>Total Score (Part-A + Part - B + Part -C)</b>		<b>500</b>	<b>390</b>	<b>348</b>

**Table II**

Category		Max Score	Score obtained	Score by Head
<b>Part 1</b>	<b>Research papers published</b>	60	-	
<b>Part 2</b>	<b>Publications other than papers</b>	40	-	
<b>Part 3</b>	<b>Creation of E-content</b>	80	41	23
<b>Part 4</b>	<b>Research Guidance, Project &amp; Consultancy</b>	50	-	
<b>Part 5</b>	<b>Patents</b>	40	-	
<b>Part 6</b>	<b>Invited as Expert, Presentation of paper in conference</b>	30	-	
<b>Total score (part 1-6)</b>		<b>300</b>	<b>41</b>	<b>23</b>

  
Signature of Faculty

  
Signature of Head

Date : 25/07/2025

  
Signature of Principal

(\*\* for Table 1

Qualifying Points - Assistant Professor: 250, Associate Professor: 350, Professor: 400

\*\* for Table 2

Qualifying Points - Assistant Professor: 150, Associate Professor: 180, Professor: 225)



DTE Code : **EN6315**

॥ विद्या विना मृतम ॥  
**NAAC Accredited**

AICTE ID : I-8019451  
AISHE Code : C-11165

**GROUP OF INSTITUTIONS, PANHALA**

Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala, Tal. Panhala, Dist. Kolhapur.  
Pin- 416 201 (Maharashtra) Phone : 9146999500

○ Approved By AICTE, New Delhi ○ Recognized by Govt. of Maharashtra, DTE, DOA  
○ Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad  
○ Affiliated to Shivaji University, Kolhapur., MSBTE, Mumbai.

**Teaching Faculty Self-Appraisal Form**

- a) Name (Surname first) : **Dr./Shri./Smt. ABHANDARE ARVIND MADHUKAR**  
 b) Designation : **Asst. Prof**  
 c) Department : **Electrical Engg.**  
 d) Date of Appointment : **09/07/2013**  
 e) Total Teaching Experience : UG: **12 Yrs.**

A. Highest degree & Score: - **Table 1**  
 (For only Masters: 20 points, for completed PhD: 50 points) **M.Tech - (Power System),**

**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**B.1 Teaching and Other Contribution to Academic (Max. 40 points)**

(As per the opinion and recommendation of Head of the Department & the proofs available with the department)

Item	Score (5/3/1)	Score Obtained	Score by Head
i. Availability to students during working hours	5	05	05
ii. Punctuality to classes	5	05	05
iii. Regularity in taking classes as per timetable	5	05	05
iv. Maintenance of student's attendance register and course file	5	05	05
v. Availability for examination work including invigilation / valuation	5	05	05
vi. Participation in curriculum syllabus development	5	05	05
vii. Preparation of course hand outs	5	05	05
viii. Content delivery and nature of communication	5	05	05

**40**

**40**

**B.2.1 Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment. (Max. 05 points)**

Sr.no	Duty Assigned	Max Score	Score Obtained	Score by Head
1	Question paper setting for DBATU / other University (01 score for each paper)	02	02	02
2	Invigilation duties (01 if done)	01	01	01
3	Number of Answer sheets evaluated (score = 02 > 100 01 < 0.99)	02	98 + 298 = 396 02	02

**B.2.2 Actual hours spent per academic year (Max. 15 points)**

Sr. No.	Subject contents / Courses, Mentoring details	Actual Hours	Hours per semester mentioned with syllabus	Score by Head
SEMESTER 1 (JULY-DEC) YEAR				
	Electrical Safety SEM-IV	43	35	
	Power system operation & control	454	48	
SEMESTER 2 (JAN-MAY) YEAR				
	Electrical machine Design	52	48	
	Total hours for academic year			
	Actual Score = Total hours for academic year / 10	149/10	14.9 = 15	15

**B.3 Student Feedback on teacher performance (Max. 100 points)**

(% of Students Feedback ≥ 90 : 100 points, 85 to < 90: 90 points, 80 to < 85 : 80 points, 70 to < 80: 70 points, 60 to 70 : 50 points and < 60: No points.)

Program/Dept Semester	Course	Feedback	Average Feedback	Score obtained	Score as per Head
Electrical / SEM-IV	ES	87-91	90.79	100	100.
Electrical / SEM-VII	PSOC	85-94			
Electrical / SEM-VII	EMPMD	98-52			

**B.4 Result Analysis (Max. 100 Points)**

(% of Students passing ≥ 90 : 100 points, 80 to < 90: 90 points, 70 to < 80 : 80 points, 60 to < 70: 50 points and < 60: No points.)

Program/Dept Semester	Course	Result	Average Result	Score obtained	Score as per Head
Electrical / SEM-IV	ES	92.54	97.51	100	100.
Electrical / SEM-VII	PSOC	100			
Electrical / SEM-VII	EMPMD	100			

**B.5 Online Certification Courses (NPTEL etc.) (Max. 30 points)**  
(Necessary proofs to be enclosed)

(Toppers / Elite + Gold: 30 points, Elite: 20 points, Successfully completed : 15)

Course Title	Duration	Awarding Institution	Grade	Score Obtained	Score by Head
-	-	-	-	0	0

**B.6 Leave details, No of working days : (Max. 10 points)**

Sr. No	Type of leave	#Allocated	# Availed		Score	Score by Head
			During academics	Off academics		
	CL	12	6/12	5/12	5m	06
	ML	10	-	04		
	CO	-	-	-		
	Total	22	6/12	9/12		

**Grading Rules:-**

- If availed during academics between 100- 60% - 0 marks
- If availed during academics between 60-40% - 5 marks
- If availed during academics between 40-20% - 7 marks
- If availed during academics less than 20% - 10 marks

**ADMINISTRATIVE AND EXTRACURRICULAR ACTIVITIES (Max 150)**

Category of Administrative Work	Max.	Administrative Work	Score obtained	Score by Head
C.1 <b>Administrative Assignment</b> (Dean, IQAC Co-coordinator, CoE, HOD, etc.)	20	IQAC cont	20	20
C.2 <b>Central Committee Member/ Co-ordinator/ incharge</b> (NAAC, NBA, ISO, NPTEL, R&D, exam Cell, Alumni, Faculty Club, Bus Incharge, Discipline, Sports, OSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	15	SC/ST cell Exam cell Pankaj Kumar chel	15	15
C.3 <b>Departmental Committee Member/ Co-coordinator / Incharge</b> (BOS, PAC, DAC, CRC, CCC, MCC, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab Incharge. Projects, Industrial visits, NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Discipline, Sports, NSS, NCP, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	10	class coordina Project coord Pankaj Kumar chel industrial visit Exam	10	10
C.4 <b>Development activities</b> Pursuing any higher studies? If yes probable date of completion	If yes 25	SC/ST cell Grade sheet & marksheet	25	25
C.5 <b>Name of the industry you tried to tie up institution with (Max 20 Points)</b>	If yes 02 per industry			
a) If not, what are your plans for tie up & probable date b) Please mention your number of prospective Industries you can tie up for Industry Institute Interaction cell		a) Hindustan Times b) world automobin c) MSETCL (HUT line)		06
C.6 <b>Mention your contribution Co-curricular and</b>				06

	Extracurricular Activities for the past 3 years				
	a) For department	02 per contribution Max - 20	a) Exam dept, SC-ST Cell $10 \times 2 = 20$		
	b) For institute		b) Project coordinators, monitor $10 \times 2 = 20$		
	List out the probable contribution that can be made by you in next year		a) HOD, Exam, Sport, pankar $10 \times 2 = 20$		
	a) For department		b)		
	b) For institute				
C.7	Mention the number of admissions you have contributed for BTech course. (02 per admitted student)	Max 30	Admissions	Departmental level	Institute level
			First year Admissions	$03 \times 2 = 6$	
			DSE Admissions	$03 \times 2 = 6$	
C.8	FDPs/ STTPs/Workshops Attended last year (in weeks) (01 mark per week)	Max 10	$04 \text{ FDP}$	$04$	

## Appendix II

Table 2

### Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Faculty Type : - (Choose any one mentioned below) - (Max points 300)

Sr. No.	Academic/Research Activity	Faculty of Sciences / Engineering (08 per paper)	Faculty of Languages/ Humanities / Library / Physical Education (10 per paper)	Marks obtained
1.	Research Papers in Peer-Reviewed or UGC listed Journals (Max 60 points)			
2.	Publications (other than Research papers)			
	(a) Books authored & published by			
	International publishers (12 marks)			
	National Publishers (08 marks)			
	Chapter in Edited Book (05 marks)			
	Editor - International Publisher (12 marks)			
	Editor - National Publisher (08 marks)			
	(b) Translation / review works in Indian and Foreign Languages by qualified faculties			
	Chapter or Research paper (05 marks)			
	Book (10 marks)			
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
	(a) Development of Innovative pedagogy (05)			
	(b) Design of new curricula and courses (02 per curricula/ course)			
	(c) MOOCs			
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)			
	MOOCs (developed in 4 quadrant) per module/lecture (05 marks)			
	Content writer/subject matter expert for each			

	module of MOOCs (at least one quadrant – 02 marks)			
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) (08 marks)			
	<b>(d) E-Content</b>			
	Development of e-Content in 4 quadrants for a complete course/e-book (10 marks)			
	e-Content (developed in 4 quadrants) per module (05 marks)			
	Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant) (02 marks)			
	Editor of e-content for complete course/ paper /e-book (10 marks)			
4	<b>(a) Research guidance last 03 years</b>			
	Ph.D. (10 per degree awarded 05 per thesis submitted)			
	<b>(b) Research Projects Completed</b>			
	More than 10 lakhs (10 marks)			
	Less than 10 lakhs (05 marks)			
	<b>(c) Research Projects Ongoing :</b>			
	More than 10 lakhs (05 marks)			
	Less than 10 lakhs (02 marks)			
	<b>(d) Consultancy (05 marks)</b>			
5	<b>Patents</b>			
	International (10 marks)			
	National (05 marks)			
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and published as full paper in Conference Proceedings will be counted only once)			
	International (within country) 05 marks			
	National - 03 marks			
	State/University - 02 marks			

The Research score for research papers would be augmented as follows:

Peer-Reviewed/ Scopus indexed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i)	Paper in refereed journals without impact factor		-	05 Points
ii)	Paper with	impact factor less than 1	-	10 Points
iii)	Paper with	impact factor between 1 and 2	-	15 Points
iv)	Paper with	impact factor between 2 and 5	-	20 Points
v)	Paper with	impact factor between 5 and 10	-	25 Points
vi)	Paper with	impact factor >10	-	30 Points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**SUMMARY OF SELF-APPRAISAL SCORE (A. Y. 2024-25)**

**Table I**

Category		Max Score	Score obtained	Score by Head
Part-A	<b>Educational qualifications and Experience Details</b>			
	Educational Qualifications	50	20	20
<b>Total Score (Part - A)</b>		50	20	20
Part-B	<b>Teaching Learning and Evaluation Related Activities</b>			
B.1	Teaching and other Contribution to Academia	40	40	40
B.2	Exam duties & innovation in teaching	20	15+5=20	20
B.3	Student Feedback on Teacher Performance	100	100	100
B.4	Result Analysis	100	100	100
B.5	Online Certification Courses (NPTEL etc.)	30	0	0
B.6	Leave details, Number of working days	10	06	06
<b>Total Score (Part -B)</b>		300	266	266
Part-C	<b>Administrative and Extracurricular Activities</b>			
C.1	Administrative Assignment	20	20	20
C.2	Central Committee Assignment	15	15	15
C.3	Departmental Assignment	10	10	10
C.4	Development activities	25	25	25
C.5	Industry Institution Initiative	20	06	06
C.6	Co curricular & extracurricular activities	20	20	20
C.7	Contribution to Admissions	30	12	12
C.8	FDPs/Training Activities / STTPs/Workshops Attended	10	04	04
<b>Total Score (Part - C)</b>		150	112	112
<b>Total Score (Part-A + Part - B + Part -C)</b>		500	398	398

**Table II**

Category		Max Score	Score obtained	Score by Head
Part 1	Research papers published	60	0	00
Part 2	Publications other than papers	40	0	00
Part 3	Creation of E-content	80	0	00
Part 4	Research Guidance, Project & Consultancy	50	0	00
Part 5	Patents	40	0	00
Part 6	Invited as Expert, Presentation of paper in conference	30	0	00
<b>Total score (part 1-6)</b>		300	0	000

Eligible for increment

*[Signature]*  
Signature of Faculty

*[Signature]*  
Signature of Head

*[Signature]*  
Signature of Principal

Date: 1/8/2025

(\*\* for Table 1

Qualifying Points - Assistant Professor: 250, Associate Professor: 350, Professor: 400

\*\* for Table 2

Qualifying Points - Assistant Professor: 150, Associate Professor: 180, Professor: 225)

DTE Code : **EN6315**

NAAC Accredited

AICTE ID : I-8019451  
AISHE Code : C-11165

GROUP OF INSTITUTIONS, PANHALA

Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala, Tal. Panhala, Dist. Kolhapur.  
Pin- 416 201 (Maharashtra) Phone : 9146999500

Approved By AICTE, New Delhi  Recognized by Govt. of Maharashtra, DTE, DOA  
 Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad  
 Affiliated to Shivaji University, Kolhapur., MSBTE, Mumbai.

**Teaching Faculty Self-Appraisal Form**

- a) Name (Surname first) : Dr./Shri./Smt. **Jadhav Nilesh Sharad**  
 b) Designation : **Assistant Prof.**  
 c) Department : **Electrical**  
 d) Date of Appointment : **12/08/2013**  
 e) Total Teaching Experience : **UG: 15.8 Yrs.**

Table 1

A. Highest degree & Score: - **M-Tech (Powersystem), PhD (Pursuing)**  
 (For only Masters: 20 points, for completed PhD: 50 points)

**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

B.1 Teaching and Other Contribution to Academic (Max. 40 points)  
 (As per the opinion and recommendation of Head of the Department & the proofs available with the department)

Item	Score (5/3/1)	Score Obtained	Score by Head
i. Availability to students during working hours	5	5	05
ii. Punctuality to classes	5	5	05
iii. Regularity in taking classes as per timetable	5	5	05
iv. Maintenance of student's attendance register and course file	5	5	05
v. Availability for examination work including invigilation / valuation	5	5	05
vi. Participation in curriculum syllabus development	5	5	05
vii. Preparation of course hand outs	5	5	05
viii. Content delivery and nature of communication	5	5	05

**40**

B.2.1 Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment. (Max. 05 points)

Sr.no	Duty Assigned	Max Score	Score Obtained	Score by Head
1	Question paper setting for DBATU / other University (01 score for each paper)	02	01	01
2	Invigilation duties (01 if done)	01	01	01
3	Number of Answer sheets evaluated (score = 02 > 100 01 < 0-99)	02	02	02

B.2.2 Actual hours spent per academic year (Max. 15 points)

Sr. No.	Subject contents / Courses, Mentoring details	Actual Hours	Hours per semester mentioned with syllabus	Score by Head
SEMESTER 1 (JULY-DEC) YEAR				
1]	Electrical & Electronics Measurement	37	35 hrs	
2]	Electrical Utilization	33	35 hrs	
SEMESTER 2 (JAN-MAY) YEAR				
1]	Switchgear & Protection	34	35 hrs	
2]	Advanced Renewable Energy Sources	35	37 hrs	
Total hours for academic year		139/10 =	13.9 ≈ 14	14
Actual Score = Total hours for academic year / 10				

B.3 Student Feedback on teacher performance (Max. 100 points)

(% of Students Feedback ≥ 90 : 100 points, 85 to < 90: 90 points, 80 to < 85 : 80 points, 70 to < 80: 70 points, 60 to 70 : 50 points and < 60: No points.)

Program/Dept Semester	Course	Feedback	Average Feedback	Score obtained	Score as per Head
i] Electrical	Electrical Utilization	97.5%	91%	100	100
ii] Electrical	Electrical measurement	84.5%			

B.4 Result Analysis (Max. 100 Points)

(% of Students passing ≥ 90 : 100 points, 80 to < 90: 90 points, 70 to < 80 : 80 points, 60 to < 70: 50 points and < 60: No points.)

Program/Dept Semester	Course	Result	Average Result	Score obtained	Score as per Head
i] Electrical	Electrical Utilization	100%	95.77%	100	100
ii] Electrical	Electrical measurement	91.55%			

**B.5 Online Certification Courses (NPTEL etc.) (Max. 30 points)**

(Necessary proofs to be enclosed)

(Toppers / Elite + Gold: 30 points, Elite: 20 points, Successfully completed : 15)

Course Title	Duration	Awarding Institution	Grade	Score Obtained	Score by Head
—	—	—	—	0	0

**B.6 Leave details, No of working days : (Max. 10 points)**

Sr. No	Type of leave	#Allocated	# Available		Score	Score by Head
			During academics	Off academics		
	CL	12	5½	6½	5 m.	05
	ML	10	02	04		
	CO	—	—	—		
	Total	22	7½	10½		

**Grading Rules: -**

- If availed during academics between 100- 60% - 0 marks
- If availed during academics between 60-40% - 5 marks
- If availed during academics between 40-20% - 7 marks
- If availed during academics less than 20% - 10 marks

**ADMINISTRATIVE AND EXTRACURRICULAR ACTIVITIES (Max 150)**

Category of Administrative Work	Max.	Administrative Work	Score obtained	Score by Head
C.1 <b>Administrative Assignment</b> (Dean, IQAC Co-coordinator, CoE, HOD, etc.)	20	Autonomy Co-ordinator (Departmental)	20	20
C.2 <b>Central Committee Member/ Co-ordinator/ incharge</b> (NAAC, NBA, ISO, NPTEL, R&D, exam Cell, Alumni, Faculty Club, Bus Incharge, Discipline, Sports, OSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	15	① R&D (Electrical Department) ② Women's Grievance Cell.	15	15
C.3 <b>Departmental Committee Member/ Co-coordinator / Incharge</b> (BOS, PAC, DAC, CRC, CCC, MCC, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab Incharge. Projects, Industrial visits, NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Discipline, Sports, NSS, NCP, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	10	① Class Coordinator, ② DAC ③ R&D ④ Women Grievance Cell	10	10
C.4 <b>Development activities</b> Pursuing any higher studies? If yes probable date of completion	If yes 25	PhD (Pursuing) 2026-2027	25	25
C.5 <b>Name of the industry you tried to tie up institution with (Max 20 Points)</b>	If yes 02 per industry	① World of Automation, Pune. ② Hindustan Transformer		04
a) If not, what are your plans for tie up & probable date	a)			
b) Please mention your number of prospective Industries you can tie up for Industry Institute Interaction cell	b)			
C.6 <b>Mention your contribution Co-curricular and</b>				

	Extracurricular Activities for the past 3 years				
	a) For department	02 per contribution Max - 20	a) Handling student Association		
	b) For institute		b) worked as <del>bus</del> bus coordinator		
	List out the probable contribution that can be made by you in next year		a)		
a) For department		b)			
b) For institute					
C.7	Mention the number of admissions you have contributed for BTech course. (02 per admitted student)	Max 30	Admissions	Departmental level	Institute level
			First year Admissions	09	-
			DSE Admissions	04	-
C.8	FDPs/ STTPs/Workshops Attended last year (in weeks) (01 mark per week)	Max 10	02	02 FDP attended.	

## Appendix II

### Table 2

#### Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Faculty Type : - (Choose any one mentioned below) - (Max points 300)

Sr. No.	Academic/Research Activity	Faculty of Sciences / Engineering (08 per paper)	Faculty of Languages/ Humanities / Library / Physical Education (10 per paper)	Marks obtained
1.	Research Papers in Peer-Reviewed or UGC listed Journals (Max 60 points)			
2.	Publications (other than Research papers)			
	(a) Books authored & published by			
	International publishers (12 marks)			
	National Publishers (08 marks)			
	Chapter in Edited Book (05 marks)			
	Editor - International Publisher (12 marks)			
	Editor - National Publisher (08 marks)			
	(b) Translation / review works in Indian and Foreign Languages by qualified faculties			
	Chapter or Research paper (05 marks)			
	Book (10 marks)			
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
	(a) Development of Innovative pedagogy (05)			
	(b) Design of new curricula and courses (02 per curricula/ course)			
	(c) MOOCs			
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)			
	MOOCs (developed in 4 quadrant) per module/lecture (05 marks)			
	Content writer/subject matter expert for each			

	module of MOOCs (at least one quadrant – 02 marks)			
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) (08 marks)			
	<b>(d) E-Content</b>			
	Development of e-Content in 4 quadrants for a complete course/e-book (10 marks)			
	e-Content (developed in 4 quadrants) per module (05 marks)			
	Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant) (02 marks)			
	Editor of e-content for complete course/ paper /e-book (10 marks)			
4	<b>(a) Research guidance last 03 years</b>			
	Ph.D. (10 per degree awarded 05 per thesis submitted)			
	<b>(b) Research Projects Completed</b>			
	More than 10 lakhs (10 marks)			
	Less than 10 lakhs (05 marks)			
	<b>(c) Research Projects Ongoing :</b>			
	More than 10 lakhs (05 marks)			
	Less than 10 lakhs (02 marks)			
	<b>(d) Consultancy (05 marks)</b>			
5	<b>Patents</b>			
	International (10 marks)			
	National (05 marks)			
6.	*Invited lectures / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and published as full paper in Conference Proceedings will be counted only once)	① Invited at Ghadamed college (02) ② Resource person in FDP (03)		05M 05
	International (within country) 05 marks			
	National - 03 marks			
	State/University - 02 marks			

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed/ Scopus indexed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

i)	Paper in refereed journals without impact factor		-	05 Points
ii)	Paper with	impact factor less than 1	-	10 Points
iii)	Paper with	impact factor between 1 and 2	-	15 Points
iv)	Paper with	impact factor between 2 and 5	-	20 Points
v)	Paper with	impact factor between 5 and 10	-	25 Points
vi)	Paper with	impact factor >10	-	30 Points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**SUMMARY OF SELF-APPRAISAL SCORE (A. Y. 2024-25)**

**Table I**

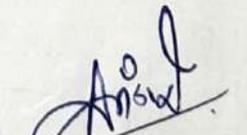
Category		Max Score	Score obtained	Score by Head
<b>Part-A</b>	<b>Educational qualifications and Experience Details</b>			
	Educational Qualifications	50	20	20
<b>Total Score (Part - A)</b>		<b>50</b>	<b>20</b>	<b>20</b>
<b>Part-B</b>	<b>Teaching Learning and Evaluation Related Activities</b>			
B.1	Teaching and other Contribution to Academia	40	40	40
B.2	Exam duties & innovation in teaching	20	14+04=18	18
B.3	Student Feedback on Teacher Performance	100	100	100
B.4	Result Analysis	100	100	100
B.5	Online Certification Courses (NPTEL etc.)	30	-	0
B.6	Leave details, Number of working days	10	05	05
<b>Total Score (Part -B)</b>		<b>300</b>	<b>283</b>	<b>263</b>
<b>Part-C</b>	<b>Administrative and Extracurricular Activities</b>			
C.1	Administrative Assignment	20	20	20
C.2	Central Committee Assignment	15	15	15
C.3	Departmental Assignment	10	10	10
C.4	Development activities	25	25	25
C.5	Industry Institution Initiative	20	04	04
C.6	Co curricular & extracurricular activities	20	04	04
C.7	Contribution to Admissions	30	26	26
C.8	FDPs/Training Activities / STTPs/Workshops Attended	10	02	02
<b>Total Score (Part - C)</b>		<b>150</b>	<b>106</b>	<b>106</b>
<b>Total Score (Part-A + Part - B + Part -C)</b>		<b>500</b>	<b>389</b>	<b>389</b>

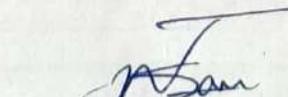
**Table II**

Category		Max Score	Score obtained	Score by Head
<b>Part 1</b>	<b>Research papers published</b>			
<b>Part 2</b>	<b>Publications other than papers</b>	60	-	0
<b>Part 3</b>	<b>Creation of E-content</b>	40	-	0
<b>Part 4</b>	<b>Research Guidance, Project &amp; Consultancy</b>	80	-	0
<b>Part 5</b>	<b>Patents</b>	50	-	0
<b>Part 6</b>	<b>Invited as Expert, Presentation of paper in conference</b>	40	-	0
<b>Total score (part 1-6)</b>		<b>300</b>	<b>05</b>	<b>05</b>
			<b>05</b>	<b>05</b>

*Eligible for increment*

  
Signature of Faculty

  
Signature of Head

  
Signature of Principal

Date : 22/07/2025

(\*\* for Table 1

Qualifying Points - Assistant Professor: 250, Associate Professor: 350, Professor: 400

\*\* for Table 2

Qualifying Points - Assistant Professor:150, Associate Professor: 180, Professor: 225)

Prof. Dr. V. V. ...  
S.A. BEA. Ph.D.  
Registrar  
E-mail: ...  
Prof.

DTE Code : **EN6315**

NAAC Accredited

 AICTE ID : 1-8019451  
 AISHE Code : C-11165

 Approved By AICTE, New Delhi  Recognized by Govt. of Maharashtra, DTE, DOA  
 Permanent Affiliation by Dr. Babasaheb Ambedkar Technological University, Raigad  
 Affiliated to Shivaji University, Kolhapur., MSBTE, Mumbai.

Date: 25-07-25

## ANNUAL PERFORMANCE APPRAISAL FORM FOR NON - TEACHING

### PART-A

(To be filled by Staff Member)

Academic Year: 2024-2025

1. Name	KARNIK NAGESH BHUPAL
2. Date of joining	01-05-2024
3. Designation	Lab Assistant
4. Department/Section	Electrical Engg.
5. Pay Band	Rs. 10530-2800-17596
6. Grade Pay	Rs. 2800
7. Academic/Technical Qualification	Diploma in Electronics & communication
8. Details of Educational courses being pursued	① Arduino: Industrial Data Course (Udemy) ② Arduino Prog. of IoT (Three days Webinar)
9. Details of the present duties	Computer Lab, Power Electronics Lab, control Lab, Ele. Workshop Lab, * Internal Exam: CAI, CAII, MJC, * NAAC/IBAC, Leave Reg.

\* Work @ IQAC Dept. (NAAC Comm.)

Karnik

Date: 25-07-2025

Signature of the staff member

**PART-B**

(To be filled by reporting Officer)

Name: <u>Karnik Nagesh Bhupal</u>				Pay Band : Rs. <u>10530-2800-17596</u>			
Designation: <u>Lab Assistant</u>				Grade Pay: Rs. <u>2800</u>			
Date of Appointment: <u>01-05-2024</u>							
Department / Section: <u>Electrical Engg.</u>							
CATEGORY	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
<b>1 PROFESSIONAL COMPETENCE</b>			✓				
1.1 Knowledge of rules, regulation and procedure			✓				
1.2 Ability to organize work and carry it out			✓				
1.3 Ability and willingness to Take up additional load in times of emergency			✓				
1.4 Creativity and innovation		✓					
1.5 Ability to learn new skills		✓					
<b>2. PERFORMANCE</b>							
2.1 Maintenance of Files / Records			✓				
2.2 Accuracy & Speed of work		✓					
2.3 Neatness & tidiness of work		✓					
2.4 Completion of work on schedule		✓					
2.5 Diligence and sense of responsibility		✓					

3. PERSONAL CHARACTERISTICS	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
3.1 Attendance		✓					
3.2 Punctuality		✓					
3.3 Discipline		✓					
3.4 Interaction with colleagues		✓					
3.5 Integrity and behavior		✓					
TOTAL POINTS : 139 / 150							

4. OVER ALL EVALUATION						
OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	✓					

5. Any significant contribution made by the Employee:

He work for IQAE dept very efficiently in maintaining file works.

6. Special remarks if any of the Reporting Officer:

Date: 1/8/2025

*A. S. S.*  
Signature of the Reporting Officer

7. Remarks if any of Reviewing officer:

Date:

Signature of Reviewing Officer

Eligible for increment

*COMPUTATION OF OVER ALL EVALUATION	Points	Percentage of Points
Outstanding	142 to 150 ✓	95 to 100
Excellent	135 to 141 ✓	90 to 94
Very Good	120 to 134 ✓	80 to 89
Good	90 to 119 ✓	60 to 79
Satisfactory	75 to 89 ✓	50 to 59
Marginal	60 to 74	40 to 49
Poor	30 to 59 ✓	20 to 39
<b>Total Points 150</b>		

*Handwritten notes in Hindi:*  
 1. प्रत्येक प्रश्न का अंक 1 है।  
 2. कुल अंक 150 हैं।  
 3. उत्तर लिखने पर ही अंक दिये जाएंगे।

*Handwritten signature:*  
 J. S. A.

*Handwritten date:*  
 1/2/2022



HOLY-WOOD ACADEMY'S

**SANJEEVAN****GROUP OF INSTITUTIONS, PANHALA**Sanjeevan Knowledge City, Somwar Peth-Injole, Panhala, Tal. Panhala, Dist. Kolhapur.  
Pin- 416 201 (Maharashtra) Phone : 9146999500

NAAC Accredited

AICTE ID : I-8019451  
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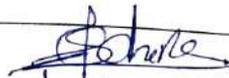
Date:

**ANNUAL PERFORMANCE APPRAISAL FORM FOR NON - TEACHING****PART-A**

(To be filled by Staff Member)

Academic Year: 2024-2025

1. Name	Mrs. Sangsam. Dadaso. Chopale
2. Date of joining	28 - July - 2017
3. Designation	Laboratory Assistant
4. Department/Section	Basic Sciences & Humanities
5. Pay Band	Rs.
6. Grade Pay	Rs.
7. Academic/Technical Qualification	B.Sc. Physics
8. Details of Educational courses being pursued	—
9. Details of the present duties	Laboratory Assistant

  
25/07/25

Signature of the staff member

Page 1 of 4

Date: 25/07/25

**PART-B**

(To be filled by reporting Officer)

Name: <u>Chopade Sangram Dadaso</u>		Pay Band : Rs.					
Designation: <u>Lab Assistant</u>		Grade Pay: Rs.					
Date of Appointment:							
Department / Section: <u>BSH</u>							
CATEGORY	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
<b>1 PROFESSIONAL COMPETENCE</b>							
1.1 Knowledge of rules, regulation and procedure	10						
1.2 Ability to organize work and carry it out		9					
1.3 Ability and willingness to Take up additional load in times of emergency		9					
1.4 Creativity and innovation		9					
1.5 Ability to learn new skills		9					
<b>2. PERFORMANCE</b>							
2.1 Maintenance of Files / Records			8				
2.2 Accuracy & Speed of work			8				
2.3 Neatness & tidiness of work			8				
2.4 Completion of work on schedule		9					
2.5 Diligence and sense of responsibility		9					

3. PERSONAL CHARACTERISTICS	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
3.1 Attendance		9					
3.2 Punctuality		9					
3.3 Discipline		9					
3.4 Interaction with colleagues		9					
3.5 Integrity and behavior	10						
<b>TOTAL POINTS :</b>		134 / 150					

4. OVER ALL EVALUATION						
OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	✓					

5. Any significant contribution made by the Employee:

Excellent performance.

6. Special remarks if any of the Reporting Officer:

Excellent

Date: 28/07/2025

Signature of the Reporting Officer

7. Remarks if any of Reviewing officer:

Date:

Signature of Reviewing Officer